



Islamic Relief Worldwide

South Sudan

TERMS OF REFERENCE FOR WARRAP COMPOUND IMPROVEMENT

Location: Warrap

Project: IR HQ

Job Title: Warrap compound improvement

Background

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic Relief South Sudan began its humanitarian operation in South Sudan in 2004 focusing on providing life-saving aid and implementing developmental programmes to support people affected by drought and conflict by establishing three sub-offices in Narus (Kapoeta East), Wau, Warrap, a satellite office in Yei and its main offices in Juba.

IRSS with funding from HQ is looking for a potential contractor to do compound fencing in Warrap IRSS offices.

NB: For the below works, the bill of quantities will be self-generated.

1. Scope of Work :

- Fencing of Warrap field office compound 100 m x 110 m with chain link wire ((2.5mm x 18 metres) and angle bars (2" x 6 metres).
- Lighting of the compound along the fence perimeters
- The hole for the angle bar posts will be 0.8 m deep with a 0.3 m diameter.
- The angle bar post will supported by a mixture of sand, cement and aggregate field on the hole and compacted well to make the post firm.
- The distance from one angle bar post to the other is 2 metres
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Angle bar

- Each angle bar will 3 metres long
- Each angle bar to have three holes for the stretch wire
- Each angle bar to be painted with gloss paint color maroon
- Each angle bar on the hole side to be welded with a small cross bar
- Each angle bar to be welded with a Y shaped bar for provision of razor wire.



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Main gate

- Made up two concrete pillars
- 4 meter gate space
- Double steel gate to fit 4 meter space

Guard's room

- Semi- structure of 3m x 3m made up of burnt bricks half wall.
- Use expanded wire to cover the remaining part of the half wall
- Roofing (gable shape) made of timber and iron sheets gauge 28
- Standard steel door
- Cemented floor
- Round steel bars 3m long at the corners and the middle as per the sketch
- Electrical fittings and connection

2. Objectives :

General improvement of the Warrap office.

3. Tasks and expected days of work

- The contractor is expected to carry out the job accordingly, while assigning specific and clear task of works to specific team groups. The whole work is expected to take 30 days including mobilization to and from the site.

4. Reporting

- Contractor to report on each phase of work successfully completed, this includes:
Phase
 - (1) Fixing of all angle bars
 - (2) Fixing the chain link
 - (3) Fixing the gate
 - (4) Foundation of the guard's room
 - (5) Walling and floor of the guard's room
 - (6) Roofing of the guard's room
 - (7) Finishing (painting, fixing window & door)
 - (8) Wiring of the guard's room and along the fence



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5. Handing over

- Final inspection will be jointly conducted by IRSS staff and the company. In case of defaults in any component, has to be rectified before final handing over is done.
- After the handed over, IRSS will carry out post construction monitoring for a period of three months before the liability (retention) money is settled.

6. Visibility

- A 0.80m height x 1.20m wide metallic sign post on 1.80m height stand (legs) shall be properly and appropriately installed for each borehole successfully completed.

REQUIREMENTS NEEDED FOR BIDDING

The Supplier is required to provide the following:

- Proven capacity and experience on borehole drilling for similar sectors in South Sudan.
- Recent bank statement of proven financial capacity
- Certificate of business registration from the government.
- Second party will be responsible for any damage incurred during this process.
- Appropriate timelines to perform the assignment
- Financial proposal indicating the cost rates and other charges applicable.
- Availability to perform the assignment at the earliest possible time.
- The above descriptions shall be strictly taken.

Mandatory Documents

The consultant/contractor shall submit the proposal with the following documents:-

- Company's profile
- Company's technical capacity
- Certificate of incorporation
- PIN
- Recommendation from partners
- Tax Clearance
- Trade license
- Bank statement

Language of the Bid

The bid, all correspondence & documents relating to the bid shall be in English language.

Cost of Bidding



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The bidder/s shall bear all costs associated with preparation and submission of its bid. IRSS will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

Amendment of Bidding Document

At any time prior to the deadline for submission of bids IRSS may for any reason whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents & will be binding on them. The amendment will be notified in writing or by email or letter to all prospective bidders, who have received the bidding documents & will be binding on them. In order to allow prospective bidders responsive time in which to take the amendment into account in preparing their bids, IRSS may, at the discretion, extend the deadline for the submission of the bids.

Bid Currencies

The bids prices shall be quoted in US Dollar (USD).

Bids Prices

- Prices quoted by the bidder shall be fixed for a period of four months i.e. during evaluation, award and implementation.

Award Criteria

The contract shall be awarded to the most economically advantageous bidder that meets quality, specification, delivery, price and good terms of payment.

IRSS is not bound to accept the highest, lowest or any other tender or bid, and is not bound to give any reasons thereof.

IRSS's right to vary quantities at the time of the award

IRSS reserves the right at the time of award of contract to increase or decrease by up to 10% the quantity of work specified in the technical specification.

IRSS's right to accept any bid and reject any or all bids

IRSS reserves the right to accept any bid and to annul the bidding processes and reject all bids at any time prior to award of contract, without, thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders on the grounds of its action.

Tender Schedule	
Task	Date
Advertising of Tender	16th July 2019
Closing of Tender	23rd July 2019
Opening of Tender	23rd July 2019
Evaluation	23rd July 2019



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Award	23rd July 2019
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