

Tender Dossier

REF: SIDA - SIEP 11

Location: Yei / Lainya

Project: South Sudan Integrated Emergency Programme (SIEP) 11)

Job Title: Supply of Emergency Food Packs

Introduction and Background

Islamic Relief Worldwide - South Sudan is an international humanitarian organization that has been working with vulnerable communities in South Sudan since 2004. With funding from SIDA, IRSS is currently implementing an integrated emergency response programme to the conflict affected populations in Yei and Lainya. The project aim is to contribute to protecting most vulnerable populations affected by the conflict against hunger, malnutrition and destitution. To realize this IRW shall Distribute Emergency Food Packs to 1,000 Most Food Insecure & Vulnerable Households in Yei (500HH) and Lainya (500 HH).

The FSL component of the South Sudan Integrated Emergency (SIEP-2) is within the context of the Food Security Cluster Response Plan for South Sudan for 2019. The intervention will contribute to the Food Security and Livelihood Cluster objective 1 “Provide Food Assistance to Save Lives in Emergencies”, directly linked to the Strategic Response Plan (SRP) objective “Improve coping capacities of people in need by protecting, restoring and promoting their livelihoods”.

The on-going crisis in Yei and Lainya has continued to cause increased insecurity along commercial supply corridors, flight of private sector actors, market fragmentation, food and fuel price inflation, risks of cattle raiding, limitations or changes on mobility for livestock, fishing and hunting migrations and conflict-related displacement. The conflict has led to the establishment of Internally Displaced People (IDP) camps or the absorption of IDPs within host communities, placing an additional burden on the already weakened livelihoods of local communities in Yei and Lainya.

The aim of the SIEP (2) EFSL component is to save lives, protect livelihoods, enhance food production and strengthen the resilience of vulnerable communities by building their coping capacity. As such, SIEP (2) sets the foundation for enhancing the long-term adaptive capacity of communities and strengthening synergies among the activities IRW will pursue towards building resilience. From 2018, the food insecurity situation in South Sudan remains unprecedented. In the absence of all types of humanitarian assistance, by the peak of the lean season between May and July 2019 it is estimated that nearly two thirds of the population (6.7 million) will be severely food insecure. Malnutrition levels remain worrying, with rates of global acute malnutrition above the emergency threshold in many areas.

Within this context, IRW with funding from SIDA, is providing food assistance to the most at risk populations according to the IPC acute or emergency phase classification.

In this tender document, Islamic relief intends to procure food packs to be distributed to save lives, reduce severe food insecurity and stabilize the nutritional status of the most vulnerable HH including the elderly, IDPs, persons with disabilities, child-headed households, women and children for 1,000 Most Vulnerable Food Insecure Beneficiaries Households in the target areas of Yei (500) and Lainya (500).

2.0 Terms of Reference:

This tender is specifically requesting for Supply of Emergency Food Packs comprising crop and vegetable seeds and tools to be distributed to 1,000 HHs in Yei and Lainya.

2.1. Specifications

Relief Food Supplies to Yei (500 HH) and Lainya (500 HH)

The technical specifications for the EFS are follows:

Food items	Packaging per HH (Kgs)	Total quantity for all HH	Number of HH to reached
Rice	15kg	15 Metric Tons	1000
Wheat flour	15kg	15 Metric Tons	1000
Cooking Oil	3ltr	3 Metric Tons	1000
Sugar	5kg	5 Metric Tons	1000
Beans	5kg	5 Metric Tons	1000
salt	500gm	0.5 Metric Tons	1000
Gunny bags	1	1000	1000

Each targeted HHs will receive food packs containing six items (Rice-15kgs, Wheat Flour -15kgs, Beans-5kgs, Cooking Oil-3 litres, Sugar-5kgs and Salt-500 grams)

* Emergency Food Stuff (EFS) Kit as recommended by SPHERE Standards

3.0 REQUIREMENTS NEEDED FOR BIDDING

3.1 The Supplier is required to provide the following:

- i. Proven capacity and experience of general supplies for similar sectors in South Sudan.
- ii. Recent bank statement of proven financial capacity
- iii. Certificate of business registration from the government.
- iv. Second party will be responsible for any damage incurred during this process.
- v. Appropriate timelines to perform the assignment
- vi. Financial proposal indicating the cost rates and other charges applicable.
- vii. Availability to perform the assignment at the earliest possible time.
- viii. The above descriptions shall be strictly taken.

3.2 Mandatory Documents

The consultant/contractor shall submit the proposal with the following documents:-

- i. Company's profile
- ii. Company's technical capacity
- iii. Certificate of incorporation
- iv. PIN
- v. Recommendation from partners
- vi. Tax Clearance
- vii. Trade license
- viii. Bank statement

Language of the Bid

The bid, all correspondence & documents relating to the bid shall be in English language.

Cost of Bidding

The bidder/s shall bear all costs associated with preparation and submission of its bid. IRSS will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

Amendment of Bidding Document

At any time prior to the deadline for submission of bids IRSS may for any reason whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents & will be binding on them. The amendment will be notified in writing or by email or letter to all prospective bidders, who have received the bidding documents & will be binding on them. In order to allow prospective bidders responsive time in which to take the amendment into account in preparing their bids, IRSS may, at the discretion, extend the deadline for the submission of the bids.

Bid Currencies

The bids prices shall be quoted in US Dollar (USD).

Bids Prices

- The bidders shall indicate the unit price per complete kit where possible and the total bid price of all the 1,000 food packs with 1000 gunny bags for re-bagging together with transportation cost to Yei and Lainya.

- Prices quoted by the bidder shall be fixed for a period of four months i.e. during evaluation, award and implementation.

Award Criteria

The contract shall be awarded to the most economically advantageous tender/bid that meets quality, specification, delivery, price and good terms of payment.

IRSS is not bound to accept the highest, lowest or any other tender or bid, and is not bound to give any reasons thereof.

IRSS's right to vary quantities at the time of the award

IRSS reserves the right at the time of award of contract to increase or decrease by up to 10% the quantity of work specified in the technical specification.

IRSS's right to accept any bid and reject any or all bids

IRSS reserves the right to accept any bid and to annul the bidding processes and reject all bids at any time prior to award of contract, without, thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders on the grounds of its action.

Tender Schedule	
Task	Date
Advertising of Tender	10 th May 2019
Closing of Tender	22 nd May 2019
Opening of Tender	23 rd May 2019
Evaluation	23 rd May 2019
Award	23 rd May 2019

The bid shall be submitted in securely sealed envelope, clearly marked with the name: Relief Food Supplies to Yei and Lainya, and dropped at IRW-SS Office Tender Box. The deadline for submitting bids/quotation is 22nd May 2019 at 4.00 pm prompt. Bids to be sent to IRSS office in a hard copy marked:

Tender Ref: IRSS/SIDAI/01/05/ 2019– Tender for Supply of Emergency Food Stuffs

Chairman

Tender Committee

Juba